

## THE-ICE Frame of Reference – Fellow of THE-ICE Awards

### 1. Background

THE-ICE is committed to the sustainable enhancement of quality of education, training, and research in the fields of tourism, hospitality, events, and culinary arts (TH&E) through the recognition, benchmarking, development, and promotion of excellence.

Operating with an ethos of collegiality, THE-ICE has developed several procedures to facilitate recognition, including the conferral of 'Fellow of THE-ICE' to selected individuals during THE-ICE International Panel of Experts (IPoE) Forum each year.

Nominations for Fellow of THE-ICE may be made by representatives of members in favour of themselves or colleagues, to recognise ambassadorial roles and significant contributions to TH&E education, training and research, the TH&E industry, and/or to the ethos of THE-ICE.

The inaugural Fellow of THE-ICE were conferred at the 6<sup>th</sup> IPoE Forum in 2012, hosted by the Emirates Academy of Hospitality Management in Dubai, United Arab Emirates.

THE-ICE website details the recipients of the Fellow of THE-ICE accolade.

### 2. Selection Process

THE-ICE College of Fellows shall determine the Fellow of THE-ICE recipients each year, according to the following selection process:

#### 2.1. Nominations

Nominations are made by members of THE-ICE using the prescribed nomination form and submitted by the specified date each year. Nominees are not required to belong to a member institution of THE-ICE. Nominators are strongly recommended to discuss their nomination with the CEO of THE-ICE before formally submitting their nomination.

#### 2.2. Eligibility for nomination

- 2.2.1. A key objective for conferring Fellow of THE-ICE is to extend THE-ICE's global network and visibility. Nominees will be eligible by having made meaningful and significant contributions that impact positively on the objectives of THE-ICE. As such, eligible nominees may have a significant background as:
  - A distinguished academic in TH&E tertiary education, applied research, and training; or as
  - An accomplished TH&E industry professional; or as
  - An exceptional contributor to THE-ICE.
- 2.2.2. Nominees are expected to have demonstrated their **active** and **sustained** support of either:
  - A member institution of THE-ICE; or
  - The ethos of THE-ICE; or
  - The strengthening of ties between TH&E industry and TH&E higher education, training, or research.
- 2.2.3. Executives of THE-ICE and Directors of THE-ICE Board are not eligible for nomination throughout the duration of their term in office.

#### 2.3. Criteria for measuring outstanding contributions

- 2.3.1. If the nominee is an **academic** as described in 2.2.1 above, the following criteria shall be used to measure their outstanding contribution:
  - External or internal recognition of teaching or research quality in the form of prizes, awards, or fellowships.
  - Invitations to present at national or international TH&E conferences (academic or professional).

- Development of creative or innovative ways to create and share knowledge.
  - Research grants for the development of TH&E education programmes.
  - Contributions as a referee for reputable journals and conferences.
- 2.3.2. If the nominee is an **industry professional** as described in 2.2.1 above, the following criteria shall be used to measure their outstanding contribution:
- The strengthening of ties between TH&E industry and TH&E higher education, training, or research.
  - Significant and demonstrable impact on developments within the TH&E industry
  - Awards for industry achievements or excellence.
  - Significant representation at international TH&E conferences (academic or professional).
  - Dedication to education institutions in advisory, training, or research activities.
  - Contributions as judge or referee for international TH&E competitions.
- 2.3.3. Persons who are not from academia or industry may be considered for nomination of the Fellow of THE-ICE awards, on the basis of their **exceptional contribution to THE-ICE**, in which case the following criteria shall be used:
- Demonstrable contribution to the vision and commitment of THE-ICE to excellence in TH&E education, training, or research, including active promotion of THE-ICE brand in the global arena.
  - Demonstrable active and sustained support of either a member institution of THE-ICE, the ethos of THE-ICE, or the strengthening of ties between TH&E industry and TH&E higher education, training, or research.

### 3. Presentation of Fellow of THE-ICE award

The conferral ceremony will take place during the annual THE-ICE IPoE Forum. Recipients are expected to make every effort to attend in person. However, if the conferred Fellow is not available to attend in person, they may attend online. In case this is also not an option, they are kindly asked to provide a video message (approximately 3 minutes) of their acceptance speech to be shared with the Forum participants at the ceremony. In addition, Fellows are requested to supply at least one photograph and a bio-sketch for inclusion in both the conferral ceremony and on THE-ICE website.

### 4. Conduct of Fellows of THE-ICE

Fellow of THE-ICE recipients are expected to continue to make a positive contribution to THE-ICE, by promoting their fellowship and the organisation when and wherever possible. Furthermore, recipients are expected to avoid acting in a manner that may be damaging to THE-ICE, its members, or its ethos.

### 5. Withdrawal of Fellow of THE-ICE

In the unusual and unlikely event that a Fellow of THE-ICE is considered to have failed to conduct themselves in a manner commensurate with their position as Fellow (as described above), the following procedure may be evoked:

#### 5.1. Appeal for withdrawal

Representatives of current accredited member institutions, Directors of THE-ICE Board, Executive of THE-ICE, and members of THE-ICE College of Fellows are entitled to make appeals for withdrawal of Fellows of THE-ICE. Appeals must be made in writing to the CEO and/or Chair of the Board, providing details of the basis for the appeal and corroborating evidence.

#### 5.2. Consideration and decision of appeal

THE-ICE Board will consider and determine whether the appeal is approved and the conferral of Fellow of THE-ICE withdrawn from the named recipient.