
<TITLE> STYLE GUIDE FOR SUBMISSION OF PAPERS TO THE IPOE FORUM 2017
MAJOR HEADINGS BOLD & UNDERLINED CAPS – Calibri 14 pt (left aligned)
(to be read in conjunction with [paper submission guidelines](#) frame of reference)

ABSTRACT

Abstract of not more than 500 words
Text (justified)
Calibri 11 pt throughout
Single spacing, with a single line between all paragraphs, headings, etc

KEYWORDS

3-6 words only
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THEME

Please select one of the five sub-themes available on [‘Call for Papers’](#)
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KIND OF SUBMISSION

Example: Paper / working paper / poster
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INTRODUCTION

- Sub-headings (left aligned) BOLD & UNDERLINED CAPS **CALIBRI 12 PT**
 - Further sub-headings, if applicable (left aligned) Bold & Underlined Lower-Case **Calibri 11 pt**
 - Further sub-headings, if applicable (indented 2cm) Underlined Lower-Case **Calibri 11 pt**
- Text (justified)
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LITERATURE REVIEW

Text (justified)
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METHODOLOGY

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Single spacing, with a single line between all paragraphs, headings, etc
Tables (clearly labelled and centred) Calibri 10 pt
Tables and figures (300dpi) should be clearly labelled, in the format and style described in APA (6th edition) and suitable for direct reproduction

FINDINGS

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CONCLUSION

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REFERENCES

References should follow the format and style described in APA (6th edition)

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