



Creating Advanced Learning Experiences

THE-ICE Frame of Reference – Fellow of THE-ICE Awards

1. Background

As a not-for-profit international accreditation agency, THE-ICE is committed to the ongoing quality assurance of education, training and research in the fields of tourism, hospitality and events (TH&E) through the recognition, benchmarking, development and promotion of excellence.

Operating within a collegiate environment, THE-ICE involves many facets of recognition including the annual conferral of the 'Fellow of THE-ICE' awards. With this coveted ceremony being held during THE-ICE's IPOE Forum (International Panel of Experts) each year, outstanding individuals may be nominated by peers for their ambassadorial role and significant contributions to TH&E education and training.

The inaugural Fellow of THE-ICE awards were launched in 2012 at the 6th IPOE Forum, hosted by the Emirates Academy of Hospitality Management in Dubai, United Arab Emirates. THE-ICE website details the recipients from each year that have been bestowed the accolade of being recognised as a Fellow of THE-ICE.

2. Selection Process

Each year THE-ICE Board of Directors shall determine the Fellow of THE-ICE recipients according to the following selection process.

2.1 Nominations

Nominations must be made using the prescribed Nomination Form and be submitted to THE-ICE Board for consideration on or before the 31st of August each year.

Only the representatives of current THE-ICE member institutions (Full Members or Associates of THE-ICE) are entitled to make nominations for Fellows of THE-ICE.

2.2 Eligibility for nomination

2.2.1 A key part of the rationale for the Fellow of THE-ICE awards is to extend THE-ICE's global network and visibility in bestowing the honour of an international award on deserving individuals. Nominees are therefore not required to be a current part of THE-ICE member institutions. However, all nominees must qualify by having made outstanding contributions to TH&E higher education, training and/or research as either:

- An academic of at least five years standing in higher education in the fields of TH&E; or
- A TH&E industry professional of at least five years standing.

2.2.2 The prerequisite outstanding contributions will be measured by the criteria listed at 2.3 below, and by demonstration of their *active and sustained support* of either:

- A member institution of THE-ICE;
- The ethos of THE-ICE; and/or
- The strengthening of ties between TH&E industry and TH&E higher education, training and/or research.

2.2.3 Executives holding active office on THE-ICE Board of Directors are not eligible for nomination throughout the duration of their term in office.

2.3 Criteria for measuring outstanding contributions

2.3.1 If the nominee is an **academic** as described in 2.2.1 above, the following criteria shall be used to measure their outstanding contributions:

- External or internal recognition of teaching and/or research quality in the form of prizes, awards or fellowships
- Invitations to present at national and/or international TH&E education/ industry conferences
- Level of engagement with industry in education delivery and/or research activities
- Development of education and/or research good practices
- Development of creative or innovative ways to create and share knowledge
- Research grants for the development of TH&E education programs
- Impact of the nominee's research on TH&E theory and practice
- Invitations to join Editorial Boards of published and reputable journals
- Contributions as a referee for reputable journals and conferences
- Demonstrated active and sustained support as described in 2.2.2 above (of either a member institution of THE-ICE, the ethos of THE-ICE; and/or the strengthening of ties between TH&E industry and TH&E higher education, training and/or research)

2.3.2 If the nominee is an **industry professional** as described in 2.2.1 above, the following criteria shall be used to measure their outstanding contributions:

- Awards for industry achievements or excellence
- Invitations to present at national or international TH&E education/industry conferences
- Level of engagement with education institutions in advisory, training and/or research activities
- Contributions as a judge or a referee for national or international TH&E competitions
- Participation and engagement in THE-ICE Benchmarking Roundtable Series and/or IPoE Forums and other THE-ICE strategic activities
- Demonstrated active and sustained support as described in 2.2.2 above (of either a member institution of THE-ICE, the ethos of THE-ICE; and/or the strengthening of ties between TH&E industry and TH&E higher education, training and/or research)

2.3.3 On occasion nominees that do not fall into either category as described at 2.2.1 above may be considered for nomination of the Fellow of THE-ICE awards, in which case the following criteria shall be used to measure their **outstanding contributions to THE-ICE**:

- Demonstrated contributions to the vision and commitment of THE-ICE to excellence in TH&E education, training and/or research, including active promotion of THE-ICE brand in the global arena
- Participation and engagement in THE-ICE Benchmarking Roundtable Series and/or IPoE Forums and other THE-ICE strategic activities
- Demonstrated active and sustained support as described in 2.2.2 above (of either a member institution of THE-ICE, the ethos of THE-ICE; and/or the strengthening of ties between TH&E industry and TH&E higher education, training and/or research)

3. Presentation of Fellows of THE-ICE awards

The award ceremony will take place during the annual THE-ICE IPoE Forum, which is held during the month of November each year. It is requested that confirmed Fellows supply at least one photograph and a bio-sketch for inclusion in both the awards ceremony and on THE-ICE website.

If the confirmed Fellow is not available to attend the award ceremony, he/she is invited to nominate a representative to accept the award on his/her behalf and a video (approximately 3 minutes) of his/her acceptance speech for sharing with the Forum participants at the ceremony.